



**THE
COMMON MINISTRY
COUNCIL
AT PULLMAN, WA, INC.**

A Safe Space for Spiritual Development

Annual Report 2016-2017

525 NE Campus St. Pullman, Washington 99163
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The Common Ministry Council at Pullman, WA, Inc. is an open and accepting community that seeks to provide A Safe Space for Spiritual Development for the students, staff, and faculty of WSU. Our programs offer a safe space for diverse religious opinions by increasing respect and mutual understanding among people of different faith, ethnic, and cultural traditions and by fostering cooperation among religious communities and civic organizations.

The Common Ministry at WSU also partners with Washington State University to promote spirituality in higher education.

The Common Ministry at WSU is a Christian, Protestant, ecumenical organization. Our partners include United Methodist, Presbyterian (USA), Disciples of Christ, American Baptist, Episcopal (USA), and United Church of Christ communities. The Common Ministry at WSU also partners with various religious and non-religious organizations to promote dialog, peace, and unity in the community.

We are dedicated to helping all students in their spiritual development, to promoting reconciliation among religions, and to sharing the love of God with all.

The Common Ministry at WSU is a 501(c)(3) religious non-profit organization in the state of Washington.

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The Common Ministry at WSU's office is located in the Community Congregational United Church of Christ
525 NE Campus St., Pullman, Washington 99163.

Common Ministry Annual Report 2016-2017

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Common Ministry Council Directory 2016- 2017

AMERICAN BAPTIST

Roy Johnson

DISCIPLES OF CHRIST

Vacant

EPISCOPAL

*Sue Durrant Past-President/Secretary

COMMUNITY CONGREGATIONAL UNITED CHURCH OF CHRIST

*Nancy Nydegger Vice President

AT LARGE

*Emi Dickens President

Nicholas Cerruti

*Brad Vonhof Vice President and Secretary (resigned in December 2016)

Jonathan Bliss

Matthew Conrath Treasurer (resigned in March 2017)

COMMON MINISTRY STAFF

Amelia Craigen Office Manager (until January 2017)

*Kelly Shattuck Program-director (starting January 2017)

*Executive Committee

Report from the President of the Common Ministry Council

July, 2016-June, 2017

Emi Dickens

The school year 2016-17 was a trying year for the Common Ministry (CM) Council. After the resignation of our former director, the Council focused on the short-term goals and priorities of the ministry. The CM Council regretfully made a decision to not host the Roger Williams Symposium in 2016 due to the lack of staff- the director and office manager. The Council also made a decision not to host an annual fundraiser, the dinner and auction, for the same reason.

The Council decided to hire a part-time program director whose duties include coordination of the Roger Williams Symposium, recruiting and working with students and office tasks.

During the school year, the CM Council made an effort to maintain visibility within the WSU and Pullman communities. In November 2016, The CM took part in the Poverty Awareness Week organized by the WSU Center for Civic Engagement. The Common Ministry provided funding for the *Poverty Simulation* held on November 14 at St. James Episcopal Church in Pullman. This event was led by Community Action Partnership from Lewiston. The simulation helped participants to walk in the shoes of those in poverty. Each participant was assigned the role of a member of one of fifteen families facing the challenges of living through a month without enough resources.

The CM Council hired a half-time program director, Kelly Shattuck, and she started her work with the CM in January 2017. The council assigned Kelly the primary tasks of organizing the Roger Williams Symposium for the Fall of 2017 (scheduled) and reinstating the WSU Registered Student Organization for the Common Ministry by recruiting students. Other important assignments included providing programs for the WSU and Pullman communities developing relationships with WSU entities and local faith and non-faith organizations in the community.

During the same week Kelly started working for the CM, she was invited to take part in the Interfaith Worship Service for the Martin Luther King, Jr. Day celebration hosted at the Community Congregational United Church of Christ (CCUCC) in Pullman. The worship service was well attended by the community members and the CM Council was very pleased to be included in the service.

At the end of the calendar year 2016, our budget ended with a deficit as we had anticipated. Although we saved funds during the time period we did not have a director, we started drawing from the investment funds because of a decline in private donations.

Although the CM is operating on a reduced scale at this time, the council believes that our mission is important, and wants to keep our ministry going as long as possible. The council members are committed to the mission of the Common Ministry, and we are all grateful for the community members who support us in many ways.

July 2017

Program Director's Report

Kelly Shattuck

I started working for The Common Ministry in January. My first goal was to get to know what the needs and activities of Pullman are. So I started networking with such organizations as Not In Our Town (NIOT) on the Palouse and Palouse Nonprofit Network. NIOT on the Palouse works with other human rights groups to provide solutions to human rights abuses. Palouse Nonprofit Network works with nonprofits to better provide solutions to the area's needs.

I am also actively involved in helping a faith leaders' organization get started. We don't have a name yet. But we feel that there are issues where faith leaders working together may have a greater impact on an issue. We are meeting together to get unified and prepared for the possible day when our efforts are needed.

Another goal is to get students involved in interfaith and human rights issues. So I am working on trying to get a registered student organization reinstated on the WSU campus.

Once a month I will be inviting leaders of different faiths and beliefs to come and share their beliefs with the public.

Every year The Common Ministry hosts the Roger Williams Symposium. This year is no different. The 37th Roger Williams Symposium will be held October 1 and 2. So mark your calendars! Our guest speaker will be Dr. Angela Sims. More information will be coming soon.

These goals keep me busy for now but there will be more coming in the future.

The Common Ministry at Washington State University Budget Report
For January 1 to December 31, 2016

Common Ministry at Washington State University Budget Report : December 2016							
Categories:	DEC	Monthly Budget	% of Monthly	YTD as of 12/31/16	YTD % of Annual	2016 Budget	2017 approved 1-9-2017
Income:							
Individual Donations	2,545.00	1,166.67	218%	8,224.04	59%	14,000.00	10,000.00
Congregational Donations		500.00	0%	2,565.00	43%	6,000.00	3,000.00
Dinner and Auction		1,166.67	0%	8,520.94	61%	14,000.00	-
Roger Williams Symposium		208.33	0%	-	0%	2,500.00	2,500.00
Stearns Student Leadership Prog	500.00	83.33	600%	887.65	89%	1,000.00	500.00
Inter-Fund Transfer		241.67	0%	2,686.99	93%	2,900.00	2,900.00
Miscellaneous				47.74			
TOTAL INCOME	3,045.00	3,366.67	90%	22,932.36	57%	40,400.00	18,900.00
Expenses:							
Director Salary Package		3,485.00	0%	17,409.46	42%	41,820.00	22,000.00
Director Housing Allowance		1,500.00	0%	7,500.00	42%	18,000.00	-
Director Prof. Development		166.67	0%	-	0%	2,000.00	-
Office Manager Salary & FIT	210.00	1,000.00	21%	4,492.74	37%	12,000.00	300.00
Dept of Labor & Industry		66.67	0%	287.90	36%	800.00	270.00
Administrative Dues & Fees		25.00	0%	47.65	16%	300.00	200.00
Printing and Advertising	262.60	125.00	210%	624.83	42%	1,500.00	1,500.00
Dinner and Auction		291.67	0%	2,384.25	68%	3,500.00	500.00
Insurance		125.00	0%	1,457.00	97%	1,500.00	1,500.00
Office Supplies	115.94	125.00	93%	372.50	25%	1,500.00	1,000.00
Computer		41.67	0%	1,417.43	283%	500.00	300.00
Hospitality	47.93	25.00	192%	172.50	58%	300.00	300.00
Building Operations	265.00	335.00	79%	3,816.53	95%	4,020.00	3,280.00
Stearns Student Leadership Prog		83.33	0%	567.65	57%	1,000.00	500.00
Roger Williams Symposium		208.33	0%	-	0%	2,500.00	2,500.00
Miscellaneous				500.00		500.00	500.00
Total Expenses	901.47	7,645.00	12%	41,050.44	45%	91,740.00	34,650.00
Net Income		2,143.53		(18,118.08)			(15,750.00)

Investment accounts as of December 31, 2016

Endowment: \$68,144.89
 Schulze Fund: \$59,946.71
 Reserve Fund: \$33,866.95.